

GET READY TO SELL CHECKLIST



- Exterior**
 - Remove peeling and chipped paint; replace with a fresh coat.
 - Clear gutters and downspouts.
 - Make sure there is good exterior lighting and all walkway lights and front-door lanterns work.
 - Remove any moss from the roof.
- Yard**
 - Mow and trim grass; re-seed and fertilize where necessary.
 - Prune all overgrown trees and shrubs.
 - Remove or replace dead or diseased plants, shrubs and trees.
 - Clean grease and oil stains from driveway.
 - Weed flower beds.
- Decks/Patios**
 - Paint or stain worn areas in wood decks.
 - Remove grass growing in concrete cracks; sweep off debris from shrubs and trees.
 - Clean all deck rails and make sure they're secure; replace missing slats or posts.
- Front Door**
 - Polish the hardware on the door until it shines.
 - Add a fresh coat of paint to get rid of nicks.
 - Clean the glass on the storm door; make certain the screen is secure.
 - Make sure the doorbell operates properly and there are no squeaks when the door is opened or closed.
- Windows**
 - Clean all windows—inside and out.
 - If needed, add a fresh coat of paint to the window trims and sills.
 - Make sure all windows open and close easily.
 - Replace cracked windowpanes and those with broken seals.
 - Make sure window screens are secure; replace any screens with holes or tears.
- Entry**
 - Clean entryway floors and area rugs.
 - Downsize clutter in entry closet to give the appearance of spaciousness.
 - Double-check entry lighting to make sure it works.
- Living Room/Dining Room/Family Room**
 - Give the room a fresh coat of paint if necessary (use neutral colors where possible).
 - Repair cracks and holes in ceiling and walls.
 - Make sure all wallpaper is secure.
 - Repaint any woodwork that is worn or chipped.
 - Clean draperies and blinds; open them to maximize light.
 - Make sure draperies and blinds open and close.
 - Wash windows.
 - Steam-clean carpets. Clean rugs and wood flooring, and remove any stains or odors.
 - Position the furniture to showcase the size and space of the room.
 - Put away toys and hobby supplies; remove extra magazines and books from tables.
 - Store family photos and other personal effects.
 - Leave some lighting on – especially in rooms without a lot of natural light.
- Kitchen**
 - Make sure countertops and sinks are clean, de-cluttered, and stain-free.
 - Organize pantry and cupboards so they appear clean, neat, and spacious.
 - Make sure the refrigerator and freezer are defrosted and free of odors.
 - Clean the oven and cook-top thoroughly.
 - Make sure dirty dishes are cleaned and put away every day.
- Bathrooms**
 - Make sure sinks, tubs, showers, and countertops are clean and free of stains.
 - Repair any leaky faucets.
 - Remove grout and soap stains from tile.
 - Replace any missing or cracked tiles or grout.
 - Make sure all joints are caulked.
 - Make sure all fixtures, including heat lamps and exhaust fans, are operating.
 - Install a new shower curtain.
 - Store all supplies, such as toilet paper, shampoo bottles, and cleansers.
 - Put away prescriptions, jewelry, and any items/valuables that are at risk for theft.
- Bedrooms**
 - Repair cracks in ceiling and walls.
 - Apply a fresh coat of paint if necessary.
 - Make sure wallpaper is secure.
 - Clean draperies and blinds; open them to maximize light.
 - Put away toys, clothes.
 - Neatly make up the beds.
 - Keep all closets clean and organized; treat any odors.
 - Make bed every day; put away dirty laundry; keep bedside table clear of clutter.
- Basement**
 - Check for water penetration or dampness; call for professional repairs if necessary.
 - Get rid of musty odors.
 - Clean furnace and drains.
 - Make sure light fixtures work.
 - Arrange storage area in a neat and organized manner.
 - Sweep/vacuum floor.
 - Make sure stairway handrail is secure.
- Tidy Extras**
 - Plant flowers to brighten a walkway and enrich the entry.
 - Remove any indoor houseplants that are brown or losing their leaves.
 - Remove all “fixer” cars, campers, and boats from the property.
 - Discard the clutter of magazines on the coffee and end tables.
 - Put away any personal effects, such as family photos, children's artwork, etc.
 - Turn on lamps for ambient lighting; makes rooms feel more inviting.
 - Hide or get rid of worn-out throw pillows.
 - Replace shower curtains and invest in a matching set of towels in the bathroom.
 - At night, turn on porch light and outdoor lighting to keep home illuminated in dark.

